



GCCCD VISION, MISSION, AND VALUE STATEMENT

VISION: Transforming lives through learning.

DEC CHARGE: The District Executive Council (DEC) serves in an advisory capacity to the Chancellor. DEC advises the Chancellor on District policy development and governance issues, and on matters referred to the council by the colleges, District Services, and/or college/District standing councils or committees. DEC reviews and recommends items for the Governing Board meeting dockets.

DISTRICT EXECUTIVE COUNCIL

MEETING NOTES

Tuesday, October 4, 2021, 1:00-2:00 PM

Via Zoom

Chair: Chancellor	Lynn Neault	<input checked="" type="checkbox"/>	Confidential Admin Rep.	Jessica Robinson	<input checked="" type="checkbox"/>
Int VC Business Services	Sahar Abushaban	<input checked="" type="checkbox"/>	Confidential Employees Rep.	Cheryl Detwiler	<input checked="" type="checkbox"/>
VC Human Resources	Tim Corcoran	<input type="checkbox"/>	Academic Senate Pres.-CC	Manuel Mancillas-Gomez	<input checked="" type="checkbox"/>
VC Student & Inst Success	<i>Vacant</i>		Academic Senate Pres.-GC	Pearl Lopez	<input checked="" type="checkbox"/>
President-GC	Denise Whisenhunt	<input checked="" type="checkbox"/>	Classified Senate Pres.-CC	Katie Cabral	<input checked="" type="checkbox"/>
President-CC	Julianna Barnes	<input checked="" type="checkbox"/>	Classified Senate Pres.-GC	Rochelle Weiser (for Michele Martens)	<input checked="" type="checkbox"/>
ASGCC President	Maryam Rammahi	<input checked="" type="checkbox"/>			
ASGC President	Benjamin Blevins (for Aundrea Kaiser)	<input checked="" type="checkbox"/>	Guest Speakers on Item C	Nahid Razi, Ken Emmons and Jim Bray (Gafcon)	
AFT Representative	Jim Mahler	<input checked="" type="checkbox"/>			
CSEA Representative	Kathleen Flynn	<input checked="" type="checkbox"/>	Recorder:		
Admin Association Rep.	Wayne Branker	<input checked="" type="checkbox"/>	Executive Assistant	Mike Williamson	<input type="checkbox"/>

Discussion items	Action/Follow-Up
A. Tuesday, October 12, 2021, Governing Board Regular Meeting Draft Docket	<p>Below are the items which involved discussion and/or questions from the group:</p> <ul style="list-style-type: none"> Items 2.2 Resolution 21-022 Authorizing Teleconference Meetings – Chancellor explained AB 361, including the impact on public comment as reflected in Item 2.3. The ramifications of AB 361 for the Academic Senates and Associated Student Government were discussed. Chancellor will investigate whether other organizations in the District subject to the Brown Act will be covered under the Governing Board’s declaration of emergency conditions required by AB 361. Item 8.1 Redistricting – The Chancellor provided background on the draft trustee area maps to be presented. Our redistricting contractor, Redistricting Partners, does not see a need to redraw GCCCD trustee area lines as GCCCD is within the 10% variance threshold beyond which area lines must be redrawn.

Discussion items	Action/Follow-Up
<p>B. Uniform Public Construction Cost Accounting Act (UPCCAA)</p> <ul style="list-style-type: none"> • BP/AP 6340 Bids and Contracts (revised 10/21) • AP 6350 Contracts–Construction (revised 10/21) • AP 6600 Capital Construction (revised 10/21) • BP/AP 6345 Bids and Contracts–UPCCAA (new) • UPPCAA Resolution 	<ul style="list-style-type: none"> • Using the attached presentation, Nahid Razi and Jim Bray (Gafcon) explained the transition to UPCCAA. <ul style="list-style-type: none"> ○ Change orders cannot exceed 10% of the project, and Jim Bray is not aware of any emergency exceptions to that rule in UPCCAA. ○ A list of qualified bidders will be maintained, which is updated annually. However, contractors may be added to that list any time throughout the year. ○ The UPCCAA-related Board Policies and Administrative Procedures were reviewed. ○ “Force account” refers to the District’s in-house workforce. ○ In AP 6340 the \$10,000 limit reflected in the first bullet under “Bid Limits” will be raised periodically. Rather than update this AP every time the amount changes, it will include a link to a page on a state website which reflects the current bid limits. ○ Approvals of changes in excess of 6% of the original contract amount via informal bids cannot be approved by ratification, and must be approved in advance by the Board. AP 6345 should be updated to reflect this requirement.
<p>C. IEPI Project Status Update</p>	<ul style="list-style-type: none"> • The Chancellor reported that the District had its final IEPI team visit last week. The IEPI team was very impressed with GCCCD’s progress. The project included a comprehensive list of all software, governance processes, a curriculum management system review, and many other projects. • Recommendations included a greater sense of urgency regarding enrollment management and governance related to IT. • The Chancellor is considering applying for another grant to review Districtwide governance.
<p>D. Proposed Risk Management Department</p>	<ul style="list-style-type: none"> • The Chancellor reported that it has become clear during COVID crisis that the District needs a Risk Management Department. A draft departmental structure was shared. • Job descriptions for the Risk Management Department have not yet been formulated.

Discussion items	Action/Follow-Up
	<ul style="list-style-type: none"> Besides COVID-related issues, the Director of Risk Management’s duties could include general safety issues, preventing CalOSHA violations, Workers’ Compensation, and Title IX issues.
<p>E. Board Policies and Administrative Procedures</p> <p>FIRST READS:</p> <ul style="list-style-type: none"> BP/AP 5520 Student Conduct Procedures <ul style="list-style-type: none"> CCLC Update #38 Review Reviewed by SISC on 9/27/21 Minor change to AP adding language recommended by Deans of Student Affairs No changes to BP BP/AP 6340 Bids and Contracts (revised 10/21) <ul style="list-style-type: none"> Reviewed by Business Services BP/AP 6350 Contracts–Construction (revised 10/21) <ul style="list-style-type: none"> Reviewed by Business Services BP/AP 6600 Capital Construction (revised 10/21) <ul style="list-style-type: none"> Reviewed by Business Services BP/AP 6345 Bids and Contracts–UPCCAA (new) <p>SECOND READS:</p> <ul style="list-style-type: none"> BP 3830 Volunteer Workers’ Compensation and Liability Coverage <ul style="list-style-type: none"> 6-year review HRAC reviewed on 8/25/21 No changes recommended No companion AP BP 4045 Affordable Educational Resources <ul style="list-style-type: none"> 6-year review SISC reviewed on 8/23/21 No changes recommended No companion AP BP 5016 Veteran Affairs <ul style="list-style-type: none"> 6-year review SISC reviewed on 8/23/21 No changes recommended No companion AP BP 5200 Student Health Services <ul style="list-style-type: none"> 6-year review SISC reviewed on 8/23/21 CCLC-recommended language added No companion AP 	<ul style="list-style-type: none"> There were no questions or comments related to the First Reads in addition to those already addressed during Item B above. All Second Reads were approved to go on the October 12, 2021 Governing Board agenda.

Discussion items	Action/Follow-Up
<ul style="list-style-type: none">● BP/AP 5530 Student Rights and Grievances<ul style="list-style-type: none">○ CCLC Update #38 and technical review○ SISC reviewed on 8/23/21○ AP revised during technical review by Student Services○ No changes to BP● BP 7110 Delegation of Authority, Human Resources<ul style="list-style-type: none">○ 6-year review○ HRAC reviewed on 8/25/21○ One minor change○ No companion AP● BP 7350 Resignations<ul style="list-style-type: none">○ 6-year review○ HRAC reviewed on 8/25/21○ Minor changes○ No companion AP	
F. Next Meeting	Monday, November 1, 2021, 1:00-2:00 PM Via Zoom